

NEW HAMPSHIRE AIR NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT Human Resource Office (NHAG-HR) State Military Reservation 4 Pembroke Road Concord, NH 03301-5652



PLEASE POST IN A PROMINENT LOCATION

PLEASE SEND APPLICATIONS TO ADDRESS AS ABOVE

ANNOUNCEMENT DATE 17 April 2006

ANNOUNCEMENT NUMBER NH06-030 (AR)

POSITION TITLE, SERIES/GRADE (S)

Financial Manager GS-0505-13

POSITION NUMBER 80428

THIS IS A TEMPORARY PROMOTION AND MAY BE CONVERTED TO PERMANENT WITHOUT FURTHER COMPETITION

MINIMUM MILITARY GRADE IS CPT/03. MAXIMUM MILITARY GRADE AVAILABLE LTC/05.

SALARY RANGE

GS-13 starts at 78,992 per year. Promotion rules apply for current New Hampshire National Guard Technicians.

AREA OF CONSIDERATION

AREA I all excepted permanent officer technicians of the NHNG

CLOSING DATE: 3 May 06

DUTY LOCATION

USPFO for NH Comptroller Concord, NH 03301

TYPE OF APPOINTMENT

Indefinate Officer Technician

FOR ADDITIONAL INFORMATION

Contact MSgt John Symington DSN684-9348, commercial (603) 225-1348 or e-mail john.symington@nh.ngb.army.mil. Other job postings are available at www.nhpeas.ang.af.mil/hro/JOBS/index.htm or all states at http://www.neguard.com/jobs/Docs/statepoc.htm.

INSTRUCTIONS FOR APPLYING

Applicants may choose to submit an OF 612, or a resume.

APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCE OFFICE (NHAG-HR) NO LATER THAN 1600 HOURS (4:00PM) ON THE CLOSING DATE INDICATED ABOVE.

YOUR RESUME OR APPLICATION SHOULD CONTAIN AS A MINIMUM

(all requested information below should be indicated on the first page of your resume/application)

- announcement number
- title and grade(s) of the position you are applying for
- full name, mailing address (with zip code), day and evening phone numbers (with area code)
- social security number
- current military grade/rank and unit assignment
- current status with the New Hampshire National Guard i.e. current permanent technician, temporary technician, AGR, ADSW, working for vendor (vendors name) at NHNG
- current or prior technicians must include a copy of your most current Standard Form 50 which annotates your technician status and grade
- * full country of citizenship
- * high school name, city and state; colleges or university name, city and state; majors, type and year of any degrees received
- * personal military experience (DD Form 214)
- * AREA II only

APPLICATION: Applications submitted at government's expense will not be considered. This includes those submitted in government envelopes or postage. Faxed applications will not be accepted. All applications are required to remain on file in the Human Resource Division. No applications (or any part thereon) will be returned.

EXCEPTED SERVICE REQUIREMENT: Technicians in the excepted service are required to wear the military uniform appropriate to their service and federally recognized grade when performing technician duties and are required to comply with the uniform standards of the service.

NATIONAL GUARD MEMBERSHIP IS REQUIRED

EQUAL EMPLOYMENT OPPORTUNITY

The NH National Guard is an equal opportunity employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or non-membership in an employee organization or any other non-merit factor.

OTHER PERTINENT DATA

This vacancy will be processed in accordance with NHNG TPR 335 & Article 16 of the Labor Management Agreement. Military compatibility and grade inversion rules will be strictly adhered to.

THE FILLING OF THIS POSITION IS SUBJECT TO THE AVAILABILITY OF MANPOWER SPACE.

REIMBURSEMENT FOR PERMANENT CHANGE OF STATION (PCS) EXPENSES ARE NOT AUTHORIZED

Selected individual must enroll in the Direct Deposit/Electronic Funds Transfer Program. The Federal Financial Management Act of 1994, SEC 402, Electronics Payments, requires direct deposit to a financial institution for all Federal wage or salary payments.

If you are a male born after 31 December 1959, and you desire employment with the Federal Government, you must be registered with Selective Service.

* MINIMUM QUALIFICATIONS REQUIREMENT (S)

Each applicant must fully substantiate on their application how they meet the requirements listed below otherwise, the applicant will be found unqualified for this position.

<u>OTHER REQUIREMENTS</u>: In order to comply with the NGB compatibility criteria, every effort will be made to assign the selected individual to an authorized Financial Management Career Field position.

GENERAL EXPERIENCE: Experience, education, or training which provided the applicant with a demonstrated ability to recognize causes of and analyze problems and recommend practical solutions; to deal satisfactorily with others and to negotiate with operating personnel.

SPECIALIZED EXPERIENCE: Thirty-six months experience, which indicates:

- Ability to determine the impact and implement courses of action regarding federal government programs that affect National Guard plans, policies, and missions as they relate to financial management.
- Skill in providing financial management services
- Ability to analyze deficiencies and make recommendations regarding the direction to correct or achieve desired funding levels or actions.
- Knowledge of and ability to direct and monitor the development, compilation, review, and submission of the annual financial plan, and conversion financial plans

BRIEF JOB DESCRIPTION: This position is located in the Resource management Division at the Army National Guard United States Property and Fiscal Office (USP&FO). It's purpose is to serve as a staff officer for the state ANRG in financial management matters. As the Financial Manager, the incumbent advises top management in the planning, programming, budgeting and executing of state financial programs which support the support the mission of the ARNG. The incumbent serves as first and second line supervisor over subordinates engaged in professional, administrative, technical and clerical work relating to fiscal accounting, budgeting, military and civilian pay, travel and commercial accounts. Performs other duties as assigned.

FOR THE ADJUTANT GENERAL:

DEBORAH L. CARTER, LT COL, NHANG Human Resource Officer